**Betsy-Ethel Essien**

Madison, NJ 07940 | bessien@drew.edu | 908-587-4908

**EDUCATION**

**Drew University**, Madison, NJ

Major: Neuroscience  **GPA: 3.5**

Minor: French

**HONORS AND AWARDS**

Honor Roll

Presidential Scholarship Recipient

Deans Scholarship

**WORK EXPERIENCE**

**Resident Assistant |Drew University, Madison NJ January 2022- Present**

* Serves as a facilitator to encourage a positive and welcoming, healthy and safe, cooperative and considerate living environment.
* Assists in supervising residents and responding to complaints, reports, requests, and emergencies.
* Submits reports on infractions, violations, and safety issues.
* Promotes and create residence hall events.
* Informs residents about relevant campus and local activities.

**Tour Guide |Drew University,** Madison NJ **September 2021 - Present**

* Escort prospective students and parents around campus.
* Providing information and describing the school to them.
* Showing different point of interests of campus.

**CENTER FOR ACADEMIC EXCELLENCE(CAE) TUTOR | Drew University,** Madison NJ **September 2021 - Present**

* Helping with student’s assignments and recommended learning methods including how to access academic resources on campus.

**STUDENT WORKER, REGISTRAR OFFICE |** Drew University, Madison NJ **January 2021 – Present**

* Answering calls and responding to emails concerning students and staff registration, transcripts, and graduation.
* Cataloguing data into school’s registration system.

**SALES PERSONNEL, KOBBY’S LLC|** Elizabeth, New Jersey  **October 2018 – Present**

● Training new employees about the product knowledge, product offerings with requisite benefits, offering the right product to every customer and providing excellent service.

● Responding to telephone inquiries and providing quality customer service to clients, vendors and customers inquiring about the availability of products or status of orders.

● Cashiering, collecting payments, using scanning devices, accepting customer returns, and counting the money in the cash drawer.

● Assist associates access electronic and paper cataloging systems to look up product information and availability of products.

**STUDENT SHADOW, Trinitas Regional Medical Center |** Elizabeth, NJ **July 2021 – August 2021**

* Spent some hours every other day following and observing doctors while taking notes of their duties and activities.
* Attending, visiting and checking up on patients while observing the doctor-to-patient interaction.
* Watched how doctors treated patients from start to finish and even how the EMTs bring the patients to care of the doctors.
* Observed how nurses were drawing blood for test and imaging as requested by the doctors.

**CUSTOMER ASSOCIATE, Walgreens|** Elizabeth, NJ **June 2020 – August 2021**

* Responding to telephone inquiries and providing quality customer service to clients, vendors and customers inquiring about the availability of products or status of orders.
* Cashiering, collecting payments, using scanning devices, accepting customer returns, and counting the money in the cash drawer.
* Assisting associates access electronic and paper cataloging systems to look up product information and availability of products
* Ensuring customers are satisfied and find every product they need.
* Shelving and organizing products into their appropriate units and making sure the front desk is cleaned, disinfected and pleasing for business transactions.

**PEER Counselor TUTOR|** Drew University,Madison, NJ **June 2020 to August 2020**

* Assisted Professor online to assess the needs of student in academics and adjusting to college life.
* Helped with student’s assignments and recommended learning methods including how to access academic resources on campus.

**CREW MEMBER, GROUNDWORK ELIZABETH New Jersey Health Initiative (NJHI)|** Elizabeth, NJ **October 2017 – August 2018**

● Educated seniors on health issues and kept surroundings tidy and neat to avoid illnesses.

● Led a group of five in brainstorming and problem-solving related topics and kept the entire group running smoothly.

● Collated information and taking minutes of group interactions with the elderly at care centers and homes.

**LEADERSHIP EXPERIENCE**

**Orientation committee Leader|** Drew University Madison, NJ **December 2019 - Present**

* Guiding and welcoming prospective new students and parents around campus and answering questions about campus life and Drew programs.
* Ushering First year college students into College and acquainted to campus.

**Budgets and Organization board -Student government (Student-at large), Drew University,** Madison, NJ **2019-Present**

● Reviewing and making decisions of budgets for clubs and also being the liaison for some clubs on campus.

**Radical Health | Facilitator|** Drew University Madison, NJ **September 2021 - November**

* Empowering first year students to thrive on campus in terms of mental, physical, spiritual wellbeing.
* Encouraging students to connect with peers, mentors, and engage clubs on campus.
* Letting them know resources available on campus which can helpful in every situation.

**COMMUNITY SERVICE**

**Morristown Neighborhood house**, Morristown, NJ **September 2019 - April 2020**

● Helping students with their homework and reading.

**Drew University Food Pantry** **|**Drew University, Madison, NJ **January 2020 – March 2020**

● Helping with food drives on campus.

**ENGin | Online** **July 2021- Present**

* Helping students from Ukraine learn English as a second Language.
* Teaching how to pronounce English words, form sentences and speak English.

**CLUBS AND ACTIVITIES**

* **Intervarsity Christian fellowship,** Small group leader, 2019-present
* **Volunteer without borders,** 2019- present
* **Change builders,** 2019-present
* **Drew African Student Association, 2019-**present
* **French CLUB Association** Feb 2021- Present

**RELEVANT SKILLS**

* Excellent communication skills
* Team player
* Customer service oriented
* Attention to detail
* Problem solving skills
* Excellent time management
* Adaptable and flexible
* Organizational Skills
* Student service oriented
* Microsoft Office Suite
* Data entry
* Micro pipetting
* Protein extraction,purification and isolation